



SPECIAL STUDY/TRAFFIC SCOPE DETERMINATION REQUEST

A scoping meeting may be required to determine the parameters of the study and must have occurred prior to the Traffic Study being submitted to the Town and NCDOT for review. Preliminary Plan reviews, which include Engineering Studies, must be submitted concurrently.

E-mail this form and a Vicinity Map at **500' scale** to DSIntake@hollyspringsnc.gov for review. The Development Services Engineering Manager will determine if a special study is required. If required, a Scoping Meeting will be scheduled with NCDOT and Town representatives, as well as the applicant and the applicant's Transportation Engineer. Scoping meetings will be held via Teams.

**Do not submit a Sketch Plan (pre-submittal) Meeting request
until you have had your scoping meeting or have been provided direction from staff.**

Project Name: _____

Project Address/PIN: _____

Firm preparing Traffic Study: _____

Firm working on the development project: _____

Anticipated Submittal Date: _____

General Inquiry Date: _____

New Project Updating Existing Traffic Study

Project Data:

Development Land Use (provide corresponding ITE Code): _____

Type and number of Residential Dwelling Units: _____

Type and square footage of Non-Residential: _____

Trip Generation: Peak Hour: _____ Daily Vehicles: _____

Build Out Year: _____

Has NCDOT been contacted about this project?

Yes Not yet

Has NCDOT indicated a Traffic Study is Required?

Yes, Required No, Not Required Not yet determined

For additional questions please contact dsintake@hollyspringsnc.gov